Checklist for Adult Sponsor (1)

This completed form is required for ALL projects and must be completed before experimentation

To be completed by the Adult Sponsor in collaboration with the student researcher:

Student's Name: _____

Project Title: _____

1) ☐ I have reviewed the ISEF Rules and Guidelines.

2) ☐ I have reviewed the student's completed Student Checklist (1A) and Research Plan.

3) ☐ I have worked with the student and we have discussed the possible risks involved in the project.

4) ☐ The project involves one or more of the following and requires prior approval by an SRC, IRB, IACUC or IBC:

- ☐ Humans
- ☐ Vertebrate Animals

Potentially Hazardous Biological Agents:

- ☐ Microorganisms
- ☐ rDNA
- ☐ Tissues

5) Forms to be completed for **ALL Projects:**

- ☐ Adult Sponsor Checklist (1)
- ☐ Student Checklist (1A)
- ☐ Research Plan
- ☐ Approval Form (1B)
- ☐ Regulated Research Institutional/Industrial Setting Form (1C) (when applicable)
- ☐ Continuation Form (7) (when applicable)

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6) **Additional forms required if the project includes the use of one or more of the following** (check all that apply):

☐ **Humans** (Requires prior approval by an Institutional Review Board (IRB), see pp. 13-16 for full text of the rules)

- ☐ Human Subjects Form (4)
- ☐ Qualified Scientist Form (2) (when applicable and/or required by the IRB)

☐ **Vertebrate Animals** (Requires prior approval, see full text of the rules)

- ☐ Vertebrate Animal Form (5A) - for projects conducted in a non-regulated research site (SRC prior approval required.)
- ☐ Vertebrate Animal Form (5B) - for projects conducted at a Regulated Research Institution. (Institutional Animal Care and Use Committee (IACUC) approval required prior experimentation.)
- ☐ Qualified Scientist Form (2) (Required for all vertebrate animal projects at a regulated research site or when applicable)

☐ **Potentially Hazardous Biological Agents** (Requires prior approval by SRC, IACUC or Institutional Biosafety Committee (IBC), see pp. 21-24 for full text of the rules.)

- ☐ Potentially Hazardous Biological Agents Risk Assessment Form (6A)
- ☐ Human and Vertebrate Animal Tissue Form (6B) - to be completed in addition to Form 6A when project involves the use of fresh or frozen tissue, primary cell cultures, blood, blood products and body fluids.
- ☐ Qualified Scientist Form (2) (when applicable)
- ☐ Risk Assessment Form (3) Required for projects involving protists, archae and similar microorganisms and for projects using manure for composting, fuel production or other non-culturing experiments (6A, 6B and 2 are not required)

☐ **Hazardous Chemicals, Activities and Devices** (No prior approval required, see pp.25-27 for full text of the rules.)

- ☐ Risk Assessment Form (3)
- ☐ Qualified Scientist Form (2) (required for projects involving DEA-controlled substances or when applicable)

Amanda Boykin		
Adult Sponsor's Printed Name	Signature	Date of Review (Must be prior to experimentation.)
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Phone	Email	